

**F. No. 24/1/NCST/2016-Admn.  
National Commission for Scheduled Tribes**

6th Floor, B Wing Loknayak Bhawan  
Khan Market, New Delhi-110003

Date: 14.02.2017

**NOTICE INVITING TENDER**

Sealed tenders/Bids are invited from amongst potential Contractors/Firms/Institutions for entering into a hiring Contract for providing Sedan car model not older than 2015 make, like Maruti Ciaz or Equivalent model of other manufacturers for transport service to officers of the Commission and to serve official needs. The period of hiring contract will be valid for one year from the date of signing of Contract keeping in view the services of the service provider. Interested contractors may submit their Tender /Bid to the undersigned through Registered/Speed Post latest by 20-02-2017 quoting the rates in Annexure-1 enclosed of freight charges payable for such services. The successful tenderers/Bidders will be required to enter into a contract agreement for such service. The requirement of hiring of car will be based on as and when requirement basis. The detailed information, Terms and Conditions for the Tenders for hiring of vehicle are available on this Commission website at <http://ncst.nic.in>

2. The Commission reserves the right to cancel the Bid/Extend the date of bidding/disqualify a bidder to appear in bidding without assigning any reason.

एस. पी. मीणा/S. P. MEENA  
सहायक निदेशक/Asstt. Director  
राष्ट्रीय अनुसूचित जनजाति आयोग  
National Commission for Scheduled Tribes  
भारत सरकार/Govt. of India  
नई दिल्ली/New Delhi (S. P. Meena)  
Assistant Director (Admn.)  
011-24657271

Copy to:-


1. Copy for information to all transport providers of Ministry of Tribal Affairs.
2. Copy for information to all transport providers of Ministry of Finance.
3. NIC, NCST for uploading on Commission's website.
4. Notice Board
5. Chairman/ Members of TEC, NCST

## National Commission for Scheduled Tribes

**The terms and conditions for supply of hiring of vehicles on monthly/daily rental Basis as follows:-**

### **1. Eligibility Criteria:-**

- (a) The firms should have been in operation for at least three years and be registered with relevant authorities. The vehicles to be provided should be registered for commercial use.
- (b) The firms should have annual turnover of not less than Rs. 25.00 lakh in the last two financial year.
- (c) The firms should have at least 10 nos. of commercial registered cars in their own names. All the vehicles to be provided to the Commission should of 2015 or newer model, should technically/mechanically/commercially acceptable and be of adequate standards with decent interiors.
- (d) The firms should have two years' experience of providing commercial taxies to government organizations/PSU etc. proof should be enclosed with the tender. As per the Department of Expenditure, Ministry of Finance Order No. F.20/2/2014-PPD (pt.) dated 25.07.2016, the condition of prior turnover and prior experience may be relaxed subject to meeting of quality and technical specifications.
- (e) The firms including sister firms should not be blacklisted for operation by any authority. A self-certificate to this effect should be submitted.
- (f) Bid should be valid for a period of 60 days from the date of tender opening.
- (g) Bidder should have a well-established office, within municipal limits of Delhi. It should have contact numbers/email ID etc. for talking round the clock for booking etc. The vehicle need to be provided as per the time frame as prescribe by the Commission.
- (h) Tenderer will have to furnish Earnest Money of Rs. 50,000/- (Rupees Fifty thousand only) in the form of demand draft drawn in favour of DDO, NCST ,New Delhi, Payable at New Delhi. The Earnest Money Deposit shall be forfeited if the successful bidder withdraws his offer in due course.

  
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